# Swiss Hotel Association Hotel Management "Diplôme"

## IDENTITY

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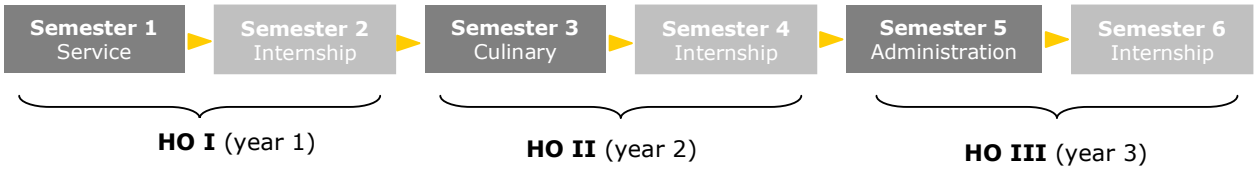
| **Duration:** | 3 years (6 semesters) |
| **Taught semesters:** | 3 |
| **Internships:** | 3 (4 to 6 months) |
| **Intakes:** | January and July |
| **Age:** | 18 minimum |
| **Qualification:** | High School Diploma |
| **English level:** | TOEFL 500 or equivalent |
| **Total Credits:** | 85.5 |
| **Accreditation:** | New England Association of Schools & Colleges |
| **Recognition:** | Swiss Hotel Association – Swiss Cantonal Authorities |

## PROGRAM OVERVIEW




## COURSE OVERVIEW

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| **Semester 1 HO I** | • Service Techniques – Craft-based Learning<br>• Principles of Cleaning Science and Food Hygiene<br>• Principles of Bar and Beverage Operations<br>• Service Concepts<br>• Rooms Division Operations<br>• Introduction to the World of Hospitality<br>• Principles of Computer Application | Choose 2 from the following as required:<br>• Effective Writing and Professional Writing Skills<br>• Academic Writing Skills and Languages: Basic French, German or Spanish<br>• Mathematics (as required) |
| **Semester 2** | **INTERNSHIP** | |
| **Semester 3 HO II** | • Culinary Arts – Craft-based Learning<br>• Pastry and Bakery Operations – Craft-based Learning<br>• Culinary Concepts<br>• Hospitality Financial Accounting and Control<br>• Rooms Division Administration<br>• Advanced Computer Applications<br>• Organizational Behavior | Choose 2 from the following as required:<br>• Advanced Writing Skills or Effective Communication<br>• Basic French, German or Spanish<br>• Pre-Intermediate French, German or Spanish |
| **Semester 4** | **INTERNSHIP** | |
| **Semester 5 HO III** | • Rooms Division Management<br>• Food and Beverage Management<br>• Facilities Management<br>• Hospitality Managerial Accounting<br>• Hospitality Human Resources<br>• Hospitality Marketing<br>• Economics<br>• Psychology | Choose 1 from the following as required:<br>• Basic Spanish or Italian<br>• Pre-intermediate French, German or Spanish<br>• Intermediate French, German or Spanish |
| **Semester 6** | **INTERNSHIP** | |
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